



TERMS AND CONDITIONS STATELESSNESS ACADEMIC WORKSHOP 2017

The Statelessness Academic Workshop 2017 is hosted on the campus of New York University, United States of America.

The curriculum and participant registration is coordinated by the Institute on Statelessness and Inclusion (www.InstituteSI.org).

ENROLLMENT AND PAYMENT OF PARTICIPATION FEE

1. By submitting the registration form, the participant declares to have received these Terms and Conditions and to be in agreement with their contents.
2. By submitting the registration form, the participant agrees to pay the participation fee communicated as a condition for his or her acceptance on the workshop. The fee will be, depending on the choice made in the registration form:
 - a. € 1,000, including 6 nights' accommodation at an NYU Hall of Residence (single occupancy bedroom, bathroom shared between two rooms; arrival 4 June 2017, departure 10 June 2017); or
 - b. € 600, excluding any accommodation.
3. The participant agrees to make this payment by bank transfer within 14 days of receipt of invoice from the Institute on Statelessness and Inclusion.
4. The date of receipt of the participation fee payment will be considered the registration date.

CANCELLATION BY THE PARTICIPANT

5. Registration is considered final after payment. If the participant cancels at any time after the registration date (see article 4), the participation fee will not be reimbursed.
6. Obtaining an appropriate visa is the participant's personal responsibility. Failure to obtain a visa does not exempt the participant from his/her payment obligations as described in articles 1-4.
7. Cancellation with the right to a refund, minus administration costs of € 50.- (as well as a banking fee of €35.- for non-EU participants) is only granted in the following situations and after submission of written proof:
 - Death of a family member in the first degree (parents, siblings, children)
 - Hospitalisation of the participantRefund requests for cancellations for other reasons than stated above will be decided on by the Institute on Statelessness and Inclusion.
8. In case of illness, payment obligations as described in Article 1-4 apply.
9. We suggest participants take out cancellation insurance to insure against cancellation.



TRAVEL AND ACCOMMODATION

10. Participants must make their own arrangements for travel to and in New York City. The cost of travel is not included in the participation fee, nor is the cost of a visa for entry to the United States of America, if applicable.
11. Participants who have chosen the participation fee excluding accommodation must make their own arrangements for accommodation in order to attend the workshop in New York City. It is not possible to select the option including accommodation at a later stage in the process.
12. Participants who have chosen the participation fee including accommodation must make their own arrangements for accommodation in New York City on days not included in the programme, which is arrival before 4 June 2017 and departure after 10 June 2017. The course fee including accommodation is due once participants have indicated that they opt for this option in the registration form and accommodation charges will not be reimbursed if the participant decides to make different arrangements.

MEALS, MATERIALS AND FACILITIES

13. Payment of the participation fee entitles the participant to attend all days of the Statelessness Academic Workshop, from 5 June – 9 June 2017.
14. The following meals are included in the participation fee:
 - Lunch on all workshop days.
 - One morning and one afternoon tea/coffee break on all workshop days.
 - An opening reception on Monday 5 June.All other meals are at the participants' own expense.
15. Participants will be provided with a copy of the workshop programme, participants' list and any other materials and assignments that are needed during the workshop sessions. Participants will also be issued with a set of resource materials for use during and after the workshop. These materials are included in the participant fee.
16. Participants are entitled to a Certificate of Completion of the Statelessness Academic Workshop 2017 if they are present during all sessions of the workshop. Attendance will be taken at the start of each morning and afternoon session.

DAMAGES

17. Damages to another participant, New York University or the Institute on Statelessness and Inclusion's property are always passed on to the participant in question.

PERSONAL INFORMATION HANDLING

18. All information provided by participants, including personal information, will be handled with care and will be stored in a secure location.



19. The participants declare that information they have provided, including personal information, may be shared by the Institute on Statelessness and Inclusion with persons, organisations and other actors it deems relevant. This will include, but is not limited to, other participants and actors who help organise the workshop.

FINAL PROVISIONS

20. In the event of default on the part of the Institute on Statelessness and Inclusion or New York University, the compensation will never be more than the participation fee.
21. In those cases for which the terms and conditions of registration do not provide, the workshop coordinator of the Institute on Statelessness and Inclusion will decide in reasonableness and fairness.
22. Any disputes resulting from this agreement between the participant and New York University or the Institute on Statelessness and Inclusion that cannot be resolved in mutual consultation will be brought before the court in 's-Hertogenbosch (the Netherlands).